



PRESTIGE CONVENT SCHOOL
Pocket B-5, Sector-8, Rohini, Delhi-110085.
(Session 2021-22)
Classes I to V
GUIDELINES FOR PERIODIC TEST-IV

Circular No. PCS/2021-22/47

Date: 20.02.2022

"Education is the most powerful weapon which you can use to change the world"

Dear Parent

We express our gratitude to the parents for their motivating support for permitting their wards to appear in offline mode of examination. This is to remind you once again that the **Periodic Test-IV for class V** will be commencing from **Monday, February 21, 2022** and for classes **I-IV** from **Friday, February 25, 2022** as per the datesheet already shared. The regular online and offline teaching sessions have been thoughtfully blended with the assessment plan. On Examination and non-examination days, the online / offline teaching will remain same as per the timetable.

Please note the guidelines for the Periodic Test-IV

- The Periodic Test-IV will be conducted at the specified timings i.e. from **9:30 a.m. to 11:00 a.m. on the scheduled days** and from **11:20 a.m, regular classes** will be there according to the timetable.
- The question paper will be having the total weightage of **40 marks** for each subject and will have **two modules of assessment** each to be conducted separately.
- **Module I-** It will comprise of **15 Multiple Choice Questions (MCQs)** carrying one mark each for classes (I to V). It will start at **9:30 a.m.**
- **Module II- Pen Paper Test** of **25 marks** for classes (I to V). It will start at **10:00 a.m.** All students are required to attempt the Pen Paper Test mandatorily in the test-copies. The students opted for offline mode have to bring their test notebook with them to attempt the assessment.
- It will be mandatory for every student to neatly mention his/her Name, Class & section on the top of the first page along with the page number at the bottom of the sheet.
- **KEEP ALL THE REQUIRED MATERIAL READY BEFORE THE ASSESSMENT.**

PARTICULARS	ONLINE	OFFLINE
COMMENCEMENT OF MODULE-I EXAM	At 9:30 a.m the link of google form will be shared on the groups.	Arrival time in school :9:00to 9:15 a.m. Module I Paper will be distributed at 9:30 a.m sharp.
COMMENCEMENT OF MODULE-II EXAM	At 9:55 a.m, join the meeting link shared by the teacher. Keep your Camera on At 10:00 a.m, the teacher will share the screen for Module-II question paper.	At 10:00 a.m, the question papers of Module II will be distributed.
SUBMISSION OF ANSWER SHEETS	Exam will get over at 11 a.m.. By 11:10 a.m, send the answer sheets in PDF format to the concerned subject teacher.	At 11:00 a.m, the Assessment will get over.
ONLINE/OFFLINE TEACHING SCHEDULE	Afterwards Online Teaching will be continued as per the time table.	Offline Teaching will be continued as per the time Table. Dispersal will be at 12:30p.m.

Guidelines for OFFLINE MODE

- ❖ Bring the printed copy of the 'duly signed Consent Form' (if not submitted yet), to be submitted to the respective Class Teacher on Monday.
- ❖ Be in proper school uniform. Wear mask – 3 ply or surgical- as per government norms, at all times.
- ❖ Report straight to the allocated class room (as per the seating plan displayed in school)
- ❖ Maintain social distancing at all times.
- ❖ Carry a personal sanitizer, lunch box / dry snacks, water bottle and all required books, stationery, etc. as movement from the allocated classroom or sharing will not be permitted.
- ❖ Strictly follow COVID Appropriate Behaviour (CAB) protocol set up by the Government.
- ❖ Parents are requested to make their own arrangement to drop / pick their ward to / from school at arrival and dispersal time.
- ❖ Parents must carry an ID proof or Parent ID card while dropping / picking their ward from school.

Before sending your ward to school, please ensure that:

- Your residential area does not fall under "Containment Zone" declared by Govt. of NCT of Delhi.
- Your ward is not symptomatic and is not suffering from any symptoms of cough / cold or disease, etc.

Your whole -hearted cooperation in the cited matter is solicited.

Warm Regards

Principal